City of Kragujevac

FLOW CHART OF ISSUING LOCATIONAL, BUILDING AND USE PERMITS

PHASE | STEPS | SPATIAL AND URBAN PLANNING | ACTIVITIES | DOCUMENTS | PLACE FOR RESOLUTION | LEGAL TIMING

FIRST PHASE: PREPARE FOR CONSTRUCTION

LOCATION PERMITS

SPATIAL PLAN FOR LOCAL GOVERNMENT UNITS

GENERAL (MASTER) PLAN

GENERAL PLAN REGULATION

DETAILED PLAN REGULATION

PROOF OF OWNERSHIP

CONVERSIONS FROM THE LAND USE TO PROPERTY ON LAND RIGHTS

REQUEST FOR CONVERSION ON CONSTRUCTED LAND TO CADASTRE (no fee)

REQUEST FOR SERVICE TO PROPERTY DEPARTMENT FOR CONVERSION OF NON-CONSTRUCTED LAND (with compensation)

DATA FOR THE PROJECT PARCELING OR REPARCELING

REQUIREMENTS FOR CORRECTION BORDERS OF NEIGHBORING PARCELS

REQUIREMENTS COMPILING URBAN PROJECT FOR CONSTRUCTION

APPLICATION FOR INFORMATION ON LOCATION

CHANGING LAND USE FROM AGRICULTURAL TO CONSTRUCTION LAND

REQUEST DEPARTMENT OF AGRICULTURE

REQUEST FOR ISSUANCE LOCATIONAL PERMITS

ESTABLISHMENT OF CONSTRUCTION PARCEL

PROJECT PARCELING OR REPARCELING

PROJECT CORRECTION BORDERS OF NEIGHBORING PARCELS

URBAN PROJECT FOR CONSTRUCTION

REQUEST FOR GIVING CONDITION FOR CONNECTION TO WATER AND SEWERAGE

REQUEST FOR THE CONNECTION CONDITIONS THE ELECTRICAL DISTRIBUTION SYSTEM

REQUEST FOR GIVING CONDITION FOR CONNECTION TO HEATING

REQUEST FOR GIVING CONDITION FOR CONNECTION TO GAS LINE

REQUEST FOR THE CONNECTION CONDITIONS IN TELECOMMUNICATIONS SYSTEM

APPLICATION CONDITIONS RESPONSIBLE FOR GIVING THE CULTURAL HERITAGE PROTECTION INSTITUTE

REQUEST FOR GIVING CONDITION INSTITUTE FOR NATURE PROTECTION

REQUEST FOR OPINION ON THE PREPARATION OF IMPACT ASSESSMENT STUDIES

REQUEST FOR GIVING WATER RESOURCES CONDITIONS

OTHER NECESSARY SPECIAL REQUIREMENTS FOR IMPLEMENTATION INVESTOR REQUIREMENTS

COPY OF THE PLAN CADASTRAL PARCEL

EXCERPT FROM CADASTRE UNDERGROUND INSTALLATIONS

PROOF OF OWNERSHIP

PROOF OF PAID FEE FOR CHANGING AGRICULTURAL LAND

PRELIMINARY ARCHITECTURAL FEATURES

CONFIRMED URBAN PROJECT

INFORMATION ON LOCATION

TECHNICAL REQUIREMENTS FOR CONNECTION TO THE SEWERAGE WATER SUPPLY AND SEWERAGE LINE

TECHNICAL REQUIREMENTS FOR CONNECTION DISTRUBUTIVE ELECTRIC NETWORK

TECHNICAL REQUIREMENTS FOR CONNECTION TO HEATING

TECHNICAL REQUIREMENTS FOR CONNECTION TO GAS LINE

TECHNICAL REQUIREMENTS FOR CONNECTION TO TELECOMMUNICATIONS NETWORKS

TECHNICAL REQUIREMENTS OF THE INSTITUTE FOR RESPONSIBLE PROTECTION OF CULTURAL PROPERTY

TERMS INSTITUTE FOR NATURE PROTECTION

DECISION ON SCOPE AND CONTENT STUDIES IMPACT ASSESSMENT

WATER MANAGEMENT REQUIREMENTS

OTHER SPECIAL CONDITIONS OF RELEVANT AUTHORITIES AND ORGANIZATIONS TO TYPE AND PURPOSE FACILITY

LOCATION PERMITS

PLACE FOR RESOLUTION:
- REPUBLIC GEODETIC AUTHORITY - V REAL ESTATE CADASTRE
- ADMINISTRATION OF PROPERTY SERVICES
- DEPARTMENT OF AGRICULTURE
- RESPONSIBLE DESIGNER
- DEPARTMENT OF SPATIAL PLANNING
- DEPARTMENT OF INFRASTRUCTURE
- JKP VODOVOD I KANALIZACIJA (PUBLIC WATER SUPPLY AND SEWERAGE COMPANY)
- ELEKTROSUMADIJA
- ENERGETIKA DOO (ENERGY LTD)
- JP SRBIJAGAS (PUBLIC GAS COMPANY SERBIA)
- TELEKOM SRBIJA (TELEKOM SERBIA)
- ZAVOD ZA ZASTITU SPOMENIKA KULTURE (INSTITUTE FOR THE PROTECTION OF CULTURAL HERITAGE)
- DEPARTMENT OF ENVIRONMENTAL PROTECTION
- JP SRBIJAVODE (PUBLIC WATER COMPANY SERBIA)
- AND OTHERS
- DEPARTMENT OF SPATIAL PLANNING
- DEPARTMENT OF INFRASTRUCTURE

LEGAL TIMING:
- PHASE 1: PREPARATION ESTABLISHMENT OF CONSTRUCTION PARCEL 8 +18 (10) +30 days
- BASED PLANNING DOCUMENTS 15 days (of the proper documentation)
- only on the basis of general plans, or, detailed regulation
- BASED PLANNING DOCUMENTS THE ELABORATION THROUGH URBAN PROJECT CONSTRUCTION (UP) 54 days (Conditions confirmation UP) + 15 days (of the proper documentation)

BUILDING PERMITS

APPLICATION FOR BUILDING PERMIT

CHECK CONFORMITY OF PROJECT WITH CONSTRUCTION RULES CONTAINED IN LOCATION PERMITS

ENACTED LOCATION PERMITS

MAIN PROJECT confirmation and report on technical control

PROOF OF OWNERSHIP

EVIDENCE OF REGULATION OF RELATIONS IN TERMS OF PAYMENT FOR BUILDING LAND

OTHER EVIDENCE CONSENT TO THE MAIN PROJECT

BUILDING PERMITS

BUILDING PERMITS FOR PREPARATORY WORKS

APPLICATION FOR DECISION ON APPROVAL FOR CONSTRUCTION OF FACILITIES IN ARTICLE 145

INFORMATION ON LOCATION

PRELIMINARY DESIGN

PROOF OF OWNERSHIP

EVIDENCE OF REGULATION OF RELATIONS IN TERMS OF PAYMENT FOR BUILDING LAND

OTHER EVIDENCE CONSENT TO THE PRELIMINARY DESIGN

DECISION ON APPROVAL FOR CONSTRUCTION

PLACE FOR RESOLUTION:
- COMPANIES, OR OTHER LEGAL ENTITY OR REGISTERED IN REGUSTAR ENTREPRENEUR OF TECHNICAL DOCUMENTATION
- RESPONSIBLE DESIGNER
- JP PREDUZEĆE ZA IZGRADNJU (PUBLIC COMPANY FOR CONSTRUCTION COMPANY)
- JP SKLONIŠTA, REPUBLIČKE DIREKCIJE, AGENCIJE I PREDUZEĆA (PUBLIC COMPANY „SKLONIŠTA", REPUBLIC DIRECTORATE, AGENCIES AND COMPANIES)
- DEPARTMENT OF CONSTRUCTION
- DEPARTMENT OF INFRASTRUCTURE
- COMPANIES, OR OTHER LEGAL ENTITY OR REGISTERED IN REGUSTAR ENTREPRENEUR OF TECHNICAL DOCUMENTATION
- RESPONSIBLE DESIGNER
- DEPARTMENT OF CONSTRUCTION
- DEPARTMENT OF INFRASTRUCTURE

LEGAL TIMING:
- DESIGN OF THE MAIN PROJECT
- 8 days
- PRELIMINARY DESIGN PROJECT (Article 145)
- 8 days
- END OF THE 1ST PHASE (PREPARATORY STAGE)

SECOND PHASE: CONSTRUCTION

CONSTRUCTION

CONSTRUCTION:
- REPORTED THE BEGINNING OF BUILDING CONSTRUCTION
- PREPARE FOR CONSTRUCTION:
  - marking the construction parcel, regulation, leveling elements and construction lines
  - marking the site fence and board (Data on the facility, the investor, responsible designer, the number of building permits, contractor, beginning construction, the construction completion deadline)
- CONTRACTOR:
  - provides a responsible contractor
  - providing preventive measures for safe and healthy work
  - submit a statement of completion of making the ground with tape geodetic authority that issued the building permit
  - performs work in accordance with the building permit
  - organized site, smooth traffic, environmental protection, lasting construction
  - provides security facility, persons who are on site and surroundings
  - provides evidence of the quality of works executed
  - leads Construction diary, book of construction and and the book provides inspection
  - provides measurements and geodetic monitoring behavior of soil and building during construction
  - protects facilities and environment in the event of termination of construction
  - provide on site construction contract, the decision on determining the responsible contractor on site and the main project
- INVESTOR provides PROFESSIONAL SUPERVISION

APPLICATION FOR BUILDING INITIATION: Start date performance Deadline completion of works

CONSTRUCTION IN ACCORDANCE WITH BUILDING PERMIT AND MAIN PROJECTS

DECLARATION OF TERMINATION FOUNDATIONS WITH GEODETIC SHOT OF BUILT FOUNDATIONS

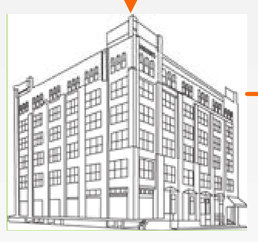
WRITTEN CONFIRMATION OF CONFORMITY BUILT FOUNDATIONS WITH MAIN PROJECT

PLACE FOR RESOLUTION:
- INVESTOR, CONTRACTOR - CONTRACTOR RESPONSIBLE, SUPERVISORY AUTHORITY
- DEPARTMENT OF CONSTRUCTION

LEGAL TIMING:
- APPLICATION FOR WORKS 8 days
- CONSTRUCTION FOUNDATIONS OF CONFORMITY 15 days
- CONSTRUCTION X DAY

THIRD PHASE: USE PERMITS AND REGISTRATION IN THE CADASTRE

USE PERMITS



REQUEST FOR ISSUANCE USE PERMIT

TECHNICAL REVIEW LISTING (determined by the technical suitability of the building for use)

GEODETIC SHOTS FACILITY

PERMITS, APPROVALS, CERTIFICATES AND OTHER DOCUMENTS PRESCRIBED BY SPECIAL LAWS (Waterworks consent, fire agreement, etc.).

OBTAINED CONFIRMATION OF THE OBLIGATIONS STIPULATED IN SECURING VESSEL FOR DISPOSAL OF GARBAGE, THE FUNCTIONAL CORRECTNESS OF CHIMNEYS AND VENTILATION

BUILT FACILITY PROJECT

REPORT ON TECHNICAL CONSENT OF THE BUILDING

(TEST WORK)

APPLICATION FOR CONSENT FOR CONNECTION TO WATER AND SEWERAGE

APPLICATION FOR CONSENT FOR THE ELECTRIC CONNECTION DISTRIBUTION SYSTEM

APPLICATION FOR CONSENT FOR CONNECTION TO THE HEATING / GAS LINE

APPLICATION FOR CONSENT FOR CONNECTION TO THE TELECOMMUNICATION SYSTEM

CONSENT AND CONNECTION TO THE SEWERAGE WATER SUPPLY AND SEWERAGE LINE

ABOUT THE PRINCIPAL CONNECTION ELECTRIC DISTRIBUTIVE NETWORK

ABOUT THE PRINCIPAL CONNECTION HEATING / GAS LINE

CONSENT TO A TELECOMMUNICATIONS NETWORK CONNECTION

DECISION ON AUTHORIZATION FOR USE OF FACILITY

PLACE FOR RESOLUTION:
- DEPARTMENT OF CONSTRUCTION
- DEPARTMENT OF INFRASTRUCTURE
- TECHNICAL INSPECTION OF THE BUILDING
- JKP VODOVOD I KANALIZACIJA (PUBLIC WATER SUPPLY AND SEWERAGE COMPANY), ELEKTROSUMADIJA, ENERGETIKA DOO (ENERGY LTD)/ JP SRBIJAGAS (PUBLIC GAS COMPANY SERBIA), TELEKOM SERBIA CHIMNEYSWEEP PUBLIC COMPANY ČISTOĆA...
- DEPARTMENT OF CONSTRUCTION

LEGAL TIMING:
- TECHNICAL REVIEW LISTING 30 DAYS
- TEST WORK
- USE PERMITS 7 DAYS

REGISTRATION

REQUEST FOR THE IMPLEMENTATION OF THE USE PERMIT IN THE CADASTRE

ACT ON REGISTRATION

TRANSCRIPT LIST REAL ESTATE

PLACE FOR RESOLUTION:
- REPUBLIC GEODETIC AUTHORITY - V REAL ESTATE CADASTRE

LEGAL TIMING:
- REGISTRATION FACILITY X DAY